



## JOB DESCRIPTION: PUBLIC AFFAIRS MANAGER

**Location:** London, UK

**Status:** Full-time, one year contract with high likelihood of renewal

**Starting date:** ASAP

**Salary:** £40,000-£45,000

### About Us

Uplift is a new organisation helping to move the UK towards a fossil fuel-free future. We strategically resource, connect and elevate ideas and voices to set in motion a just transition away from fossil fuel production that is commensurate with the scale of the climate crisis. We are currently looking for a Public Affairs Manager to join our growing team. This is an exciting opportunity to help build an ambitious movement to phase out oil and gas extraction in the UK.

### The Role

Uplift is looking for a skilled advocate, strategist and communicator to develop and implement our public affairs strategy. You will work closely with the rest of Uplift's team and our partners to create and capitalise on opportunities to build support for campaigns among political audiences.

#### **Core responsibilities:**

- Develop and implement Uplift's public affairs strategy
- Build relationships and support among parliamentarians and policy-makers
- Create opportunities to increase awareness and support for Uplift and partner campaigns among political audiences
- Help draft and adapt accurate briefings to shape relevant political debate
- Monitor political and policy developments
- Generate speaking opportunities and attend relevant events for Uplift and partner organisations
- Coordinate advocacy with partner organisations, including in Scotland.

#### **Our ideal candidate will have:**

- Experience in advocacy or public affairs with success in influencing UK government policy
- Thorough knowledge of Parliamentary procedures and policy-making and regulatory processes
- Good Westminster and Whitehall contacts
- Excellent networking and relationship-building skills
- Excellent communication skills
- Motivation, initiative, exceptionally high standards, a collaborative approach, and associated qualities needed to work in a dynamic new organisation.



- A strong commitment to Uplift’s mission and core values of equity and climate justice.

A good understanding of UK climate and energy policy is desirable but not essential.

We welcome applications from candidates from minority backgrounds. Candidates must have the right to live and work in the UK.

Please email Tessa Khan at [tessa@upliftuk.org](mailto:tessa@upliftuk.org) and Astrid Gorissen at [astrid@upliftuk.org](mailto:astrid@upliftuk.org) with a CV & cover letter, or with any questions.